

**Dr. B.N. Singh**  
Ph.d (Austria) FNAVS  
Registrar



Mob. : (O) 0755-6455562  
(R) 0755-2759667  
Website : www.rkdf.ac.in  
Email : drbnsingh@rkdf.ac.in

**RKDF UNIVERSITY**  
(ESTABLISHED UNDER GOVT. OF M.P. AND REGISTERED UNDER UGC 2(F) 1956)

No. /RKDF/

Dated : / /

**Subject:-** Proceeding of 11<sup>th</sup> Academic Council meeting

The meeting of 11<sup>th</sup> Academic Council was held on 23<sup>rd</sup> Dec. 2016 under the chairmanship of Vice Chancellor Dr. V. K. Sethi, RKDF University, Bhopal. The Proceeding of meeting after the approval of Chairman is enclosed herewith; You are requested to send the comments on proceeding within 7 days from date of issue of this letter.

Registrar

No. 8855 /RKDF/2016

Dated- 29 / 12 / 2016

Copy forwarded to :-

- (1) Vice Chancellor, RKDF University
- (2) Registrar, RKDF University
- (3) Director Indian Institute of Soil Science ICAR, Bhopal
- (4) Director Central Institute of Agriculture Engineering Institute ICAR, Bhopal
- (5) Dr. Anil Prakash (Nominated by M.P. Private University Regulatory Commission)  
email [dranilprakash98@gmail.com](mailto:dranilprakash98@gmail.com)
- (6) Dr. Shelendra Singh (Nominated by M.P. Private University Regulatory Commission)
- (7) Dr. M. L. Kori, RKDF University, Bhopal
- (8) Mr. Sunil Patil, RKDF University, Bhopal
- (9) Mr. Ratnesh Jain, RKDF University
- (10) Mrs. Vibha Joshi, RKDF University
- (11) Dr. Shashi Singh, RKDF University
- (12) Mrs. Vandna Raghuwanshi, RKDF University, Bhopal
- (13) Dr. Anoop J. Katayan, RKDF University, Bhopal

Registrar  
Registrar

RKDF University

Airport, Bypass Road, Gandhi Nagar Campus, Bhopal M.P.  
E-mail :- [info@rkdf.ac.in](mailto:info@rkdf.ac.in), website :- [www.rkdf.ac.in](http://www.rkdf.ac.in)

### **Proceeding of 11<sup>th</sup> Academic Council Meeting**

The 11<sup>th</sup> Academic Council meeting of RKDF University Bhopal was held under the Chairmanship of Dr. V.K. Sethi Vice Chancellor on 23-12-2016 at university Board Room. Following members of Academic Council attended the meeting.

- Dr. A.K. Patra, Director, Indian Institute of Social Science, Bhopal
- Dr. Anil Prakash, Prof. & Head Dept of Microbiology, BU University Bhopal
- Dr. Shailendra Singh, Prof., NITTTR, Bhopal
- Dr. B.N. Singh, Registrar, RKDF University
- Dr. M.L. Kori, Director, Research, RKDF University
- Mr. Sunil Patil, Examination Controller, RKDF University
- Mr. Ratnesh Jain, Director, RKDF CTR, RKDF University
- Dr. Shashi Singh, HOD Faculty of Agriculture, RKDF University
- Mrs. Vandna Raghuwanshi, HOD Faculty of Nursing, RKDF University

Dr. V.K. Sethi Welcome Dr. A.K. Patra, Dr. Anil Prakash and Dr. Shailendra Singh as Hon'ble members of RKDF University Bhopal Academic Council. Dr. B.N. Singh informed that the reconstituted Academic Council meeting was fixed late as the Chairman of Academic Council Dr. V.K. Sethi was on tour to USA for one month for Joint USA & RKDF University research project & than to Switzerland as member of Indian Delegates to Participate in World climate changes summit. The Agenda wise discussions were held & the decisions taken were as under.

**Agenda No. 1: Approval of Proceeding of 10<sup>th</sup> Academic Council meeting held on 09-04-2016**

The proceeding of 10<sup>th</sup> Academic Council meeting was approved.

**Agenda No. 2: Action taken Report on major decision taken in 10<sup>th</sup> Academic Council Meeting.**

The Action taken report on major decisions taken during 10<sup>th</sup> Academic council was placed to council members. The members were satisfied with action taken by the university.

  
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### **Agenda No. 3: Academic Related activity since Last Academic Council Meeting**

The members appreciated the university authorities for organizing short term course on "Solid State Physics & Optoelectronics with the Expert from RPI Troy, USA and also organizing Seminar on "Solar Thermal for Coal substitution for mitigation of climate change" and "Contribution of Ancient and Modern Science in the development of Nation". Which was attended by large no. of participant.

- Members congratulated Dr. V.K. Sethi being member of Indian delegation in world summit on Climate Change held at Lausanne Switzerland from 14<sup>th</sup> to 18<sup>th</sup> November 2016.
- Members were happy to note that university is making efforts for undertaking the research activity & also in collaboration of National & International agencies members also appreciated pharmacy dept. which Ph.D. scholars received fellowship from DST & UGC Members.
- Suggested that after submission research Project for financial assistance, the principal Investigator should pursue to the Project for sanction. The status of research project submitted by the university should be kept in next Academic Council meeting.
- Members suggested that faculty and students of RKDF university should short Term courses organized by the Indian Institute of Soil Science, NITTTR BU University & other National Institute of repute.
- Members were informed about different steps i.e. organization of seminars, workshop, In house examination under the skill development programme for students Prof. Shailendra Singh Suggested that Android 60 app development should be organized for not less than 3 days. Workshop on Linux Networking should be organized.
- The placement details from July 2016 to November 2016, was placed in meeting. Members congratulated the students for their achievements for their achievement in Model Making completion at South Korea Organized by AUAP from 12 to 18<sup>th</sup> August 2016. Members suggested the university to issue appreciation Letter to students.



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#### **Agenda No. 4: Approval of New Courses for 2017-18 Academic Session**

Academic Council approved the New Courses increase in Seat Intake and directed that New Courses/ increase in seat Intake should be implemented after the approval of concern regulatory bodies 2017-18 Academic Session. The details are as under:

- (1) B. Pharma Practice
- (2) Diploma Pharmacy
- (3) Post Basic Bachelor of Science in Nursing
- (4) B. Arch (Increase Seat Intake from 30-80)
- (5) B. Sc (Nursing) (Increase intake from 30 to 40)
- (6) GNM (General Nursing & Midwifery) (Increase intake from 30 to 40)
- (7) BAMS (Bachelor of Ayurvedic Medical & Surgery)

#### **Agenda No. 5                      Exfacto approval for proposal for amendment in Ordinance No. 5, "Conduct of Examination" in the interest of students.**

The members approved the following amendment:-

Supplementary Examination/ Second Examination can be conducted after the approval of Vice Chancellor for all the graduation course and post Graduation courses which Examination is conducted as per provision of Ordinance No. 5

#### **Agenda No. 6:                      Approval of Admission Procedure fro foreign students**

The members approved the proposal of university. Admission Procedure for foreign students and also approved that any additional/ Change/ Directive in the Present admission procedure for foreign students issued by Ministry of Higher Education Ministry Higher Education, Ministry of Home Ministry of External Affairs & UGC, Govt. of India from Time to Time, will be incorporated as amendments.

#### **Agenda No. 7: Institution of University Chair in the name of Persons of Eminence**

The members after discussion approved for recommendation to Board of Management for institution of Chairs as mentioned below:

1. Norman Ernest Borlaug Chair
2. Sir J. C. Bose Chair



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Prof. Panjab Singh Former Vice Chancellor and eminent scholar in the field of Agriculture is approved and recommended for appointment on Norman Ernest Borlaug Chair.

**Agenda No. 8 Revision in Syllabus & Scheme of Examination as per recommendation of different Board of Studies**

The Academic Council approved the recommendation of Board of Studies which details are as under

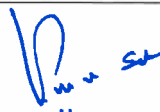
S. No.	Proposal	Decision of Academic Council
I	Approval of revisions incorporating (a) new subjects and specializations in III and IV semesters in Master of Business Administration course: The new subjects and specializations in III and IV semesters proposed are: IIIrd Sem: Legal and Ethical Issues for Hospitals, Management of Healthcare Services, Retail Concepts and Practices, Marketing Concepts in Retail Management, Rural Industrialization, Rural Marketing, Indian Banking System, Banking Service Management, Disaster Preparedness and Decision making, Environment Law and Protection, Manufacturing systems management, Computer Aided Design in Manufacturing, Food production & bakery, Food and beverage service, Export Import Procedures, Documentation & Logistics, International Economic Organizations & Regional Blocks, Power Generation, Transmission & Distribution, Renewable Energy Systems, strategic and quality management in tourism, tourism business environment, Management of Technology Innovation And Change, Information System Management, Principles and Practice of Logistics Management, Supply Chain Management, Pharma Logistics Management, Pharmaceutical Marketing, Agribusiness Environment and Policy,	Approved

  
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	<p>Agricultural Marketing Management</p> <p>IV Sem: Hospital Waste Management, Health care economics, Marketing Concepts in Retail Management, Retail and Brand Management, Co-operative Management, Rural Development Issues, Insurance and Risk Management, Banking Law and Practice, Environmental Impact Assessment (EIA) and Disaster Management, Disaster Management Policy, Supply chain management, Inventory management &amp; material requirements planning, Accommodation Operation &amp; Management, Hotel Housekeeping, International Financial Management, International Marketing Management, Clean Coal and Green Power Technology, Energy Conservation Management &amp; Audit, Tourism concepts and impacts, Tourism products of India, E-Governance and Framework of ICT, Network Application And Management, Logistics Concepts And Planning, Logistics And Supply Chain Performance Management, Drug Regulatory Affairs, Pharmaceutical Sales and Customer Relationship Management, Management of Agribusiness Cooperatives, Food Retail Management.</p> <p>(b) Approval of syllabus under (a), and (c) Proposal for amendment in title of the subject and content in Communication Skills in MBA 1st sem. as per its approval by Board of Studies of Management in its meeting dated 29 Nov 2016.</p>	
2	<p>Approval of revisions incorporating (a) new subjects and specializations in V and VI semesters in Bachelor of Business Administration course The proposed revisions and new subjects and specializations in V and VI</p>	<p>Approved</p> 

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	<p>semesters are: 1stSem: Fundamentals of Accountancy.;  V Sem: Specializations Subject :-Consumer Behavior &amp;  Service Marketing, Human Resource Management,  Introduction to Banking system, Advertising  Management, Investment Analysis &amp; Portfolio  Management, Training and Development, Financial  Institutions &amp; Markets; VI Sem: Specializations Subject  International Marketing, International Financial  Management, Industrial Relation, Banking and Insurance,  Sales and Distribution Management, Indian Financial  Management, Compensation Management, Marketing of  Financial Service and (b) Approval of syllabus under (a),  and (c) Proposal for amendment in Title of the subject  and content in fundamentals of accounting in BBA 1st  sem. as per its approval by Board of Studies of  Management in its meeting dated 29 Nov 2016.</p>	
3	<p>Approval of Skill Development course: Assembly and  disassembly of I.C. Engine &amp; Differential System of Car,  as per its approval by Board of Studies of Mechanical  Engineering in its meeting dated 05 Dec 2016.</p>	Approved
4	<p>Approval of Skill Development course: PCB design and  manufacturing, as per its approval by Board of Studies of  Electrical and Electronics and Communication  Engineering in its meeting dated 07 Dec 2016</p>	Approved
5	<p>Approval of the revisions in Curriculum (syllabus and  scheme) of Bachelor of Technology (Agricultural  Engineering) proposed as per the 5th Dean Committee  recommendation of ICAR and as per its approval by</p>	Approved

  
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Board of Studies of Agriculture in its meeting dated 10 Aug 2016. The revised syllabus is proposed to consist of following subjects:

*1st semester: Principles of Soil Science- BTA-5104, Engineering Mechanics- BTA-5106, Heat and Mass Transfer- BTA-5108*

*2nd semester: Environmental Science and Disaster Management-BTA-5202, Entrepreneurship Development and Business Management- BTA-5203, Fluid Mechanics and Open Channel Hydraulics- BTA-5204, Strength of Materials- BTA-5205, Workshop Technology and Practices- BTA-5206, Theory of Machines- BTA-5207, Web Designing and Internet Applications- BTA-5208*

*3rd semester: Principles of Horticultural Crops and Plant Protection-BTA-5301, Principles of Agronomy- BTA-5302, Communication Skills and Personality Development- BTA-5303, Design of Structures- BTA-5306, Machine Design- BTA-5307, Thermodynamics, Refrigeration and Air Conditioning- BTA-5308, Electrical Machines and Power Utilization- BTA-5309*

*4th semester: Building Construction and Cost Estimation- BTA-540, Auto CAD Applications- BTA-5402, Applied Electronics and Instrumentation- BTA-5403, Tractor and Automotive Engines- BTA-5404, Engineering Properties of Agricultural Produce- BTA-5405, Watershed Hydrology- BTA-5406, Sprinkler and Micro Irrigation Systems- BTA-5408, Fundamentals of Renewable Energy Sources- BTA-5409*

*5th semester: Farm Machinery and Equipment-I- BTA-5502, Agricultural Structures and Environmental Control- BTA-5503, Post-Harvest Engineering of Cereals, Pulses*

  
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	<p><i>and Oil Seeds- BTA-5504, Soil and Water Conservation Engineering- BTA-5505, Watershed Planning and Management- BTA-5506, Drainage Engineering- BTA-5507, Renewable Power Sources- BTA-5508, Skill Development Training-I (Student READY)- BTA-5509</i></p> <p><i>6th semester: Computer Programming and Data Structures- BTA-560, Farm Machinery and Equipment-II- BTA-5602, Post-Harvest Engineering of Horticultural Crops- BTA-5603, Water Harvesting and Soil Conservation Structures- BTA-5604, Groundwater, Wells and Pumps- BTA-5605, Tractor and Farm Machinery Operation and Maintenance- BTA-5606, Dairy and Food Engineering- BTA-5607, Bio-energy Systems: Design and Applications- BTA-5608,</i></p> <p><i>7th semester: 10- weeks Industrial Attachment /Internship- BTA-5701, 10- weeks Experiential Learning On campus- BTA-5702, Skill Development Training-II (Student READY)- BTA-5703, Educational Tour (Registration only)- BTA-5704</i></p> <p><i>8th semester: Development of Process Product (Elective course)- BTA-5801, Tractor Design &amp; Testing (Elective course)- BTA-5802, Waste land Development (Elective course)- BTA-5803, Project Planning and Report Writing (Student READY)- BTA-5804</i></p>	
6	<p>Approval of the revisions in Curriculum (syllabus and scheme) of Bachelor of Science (Hons.) Agriculture proposed as per the 5th Dean Committee recommendation of ICAR and as per its approval by Board of Studies of Agriculture in its meeting dated 10 Aug 2016. The revised syllabus is proposed to consist of following subjects:</p>	Approved


  
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*In 1st semester: Fundamentals of Horticulture-BAG-5101, Fundamentals of Plant Biochemistry and Biotechnology-BAG-5102, Fundamentals of Soil Science- BAG-5103, Introduction to Forestry- BAG-5104, Comprehension & Communication Skills in English- BAG-5105, Fundamentals of Agronomy- BAG-5106, Introductory Biology\*/Elementary Mathematics\* -BAG-5107 (A) and 5107 (B), Agricultural Heritage\*- BAG-5108, Rural Sociology & Educational Psychology- BAG-5109, Human Values & Ethics - BAG-5110, NSS/NCC/Physical Education & Yoga Practices- BAG-5111,*


*In 2nd semester: Fundamentals of Genetics-BAG-5201, Agricultural Microbiology- BAG-5202, Soil and Water Conservation Engineering- BAG-5203, Fundamentals of Crop Physiology- BAG-5204, Fundamentals of Agricultural Economics- BAG-5205, Fundamentals of Plant Pathology- BAG-5206, Fundamentals of Entomology -BAG-5207, Fundamentals of Agricultural Extension Education- BAG-5208, Communication Skills and Personality Development- BAG-5209*

*In 3rd semester: Crop Production Technology – I (Kharif Crops) –BAG-5301, Fundamentals of Plant Breeding-BAG-5302, Agricultural Finance and Cooperation- BAG-5303, Agri- Informatics- BAG-5304, Farm Machinery and Power- BAG-5305, Production Technology for Vegetables and Spices- BAG-5306, Environmental Studies and Disaster Management- BAG-5307, Statistical Methods- BAG-5308, Livestock and Poultry Management- BAG-5309*

*In 4th semester: Crop Production Technology –II (Rabi Crops)-BAG-5401, Production Technology for*

	<p>Ornamental Crops, MAP and Landscaping- BAG-5402, Renewable Energy and Green Technology - BAG-5403, Problematic Soils and their Management - BAG-5404, Production Technology for Fruit and Plantation Crops - BAG-5405, Principles of Seed Technology- BAG-5406, Farming System &amp; Sustainable Agriculture - BAG-5407, Agricultural Marketing Trade &amp; Prices -BAG-5408, Introductory Agro-meteorology &amp; Climate Change - BAG-5409, Weed management (Elective Course)- BAG-5410</p>	
	<p>In 5th semester: Principles of Integrated Pest and Disease Management-BAG-5501, Manures, Fertilizers and Soil Fertility Management -BAG-5502, Pests of Crops and Stored Grain and their Management -BAG-5503, Diseases of Field and Horticultural Crops and their Management -I -BAG-5504, Crop Improvement-I (Kharif Crops) -BAG-5505, Entrepreneurship Development and Business Communication -BAG-5506, Geoinformatics and Nano-technology and Precision Farming -BAG-5507 Practical Crop Production – I (Kharif crops) -BAG-5508, Intellectual Property Rights -BAG-5509, Agrochemicals (Elective Course) -BAG-5510</p> <p>In 6th semester: Rainfed Agriculture &amp; Watershed Management- BAG-5601, Protected Cultivation and Secondary Agriculture -BAG-5602, Diseases of Field and Horticultural Crops and their Management-II-BAG-5603, Post-harvest Management and Value Addition of Fruits and Vegetables -BAG-5604, Management of Beneficial Insects -BAG-5605, Crop Improvement-II (Rabi crops) - BAG-5606, Practical Crop Production –II (Rabi crops) - BAG-5607, Principles of Organic Farming -BAG-5608, Farm Management, Production &amp; Resource Economics-</p>	

	<p>BAG-5609, Principles of Food Science and Nutrition- BAG-5610, Elective Course-BAG-5611</p> <p>In 7th semester: Rural Agricultural Work Experience and Agro-industrial Attachment (RAWE &amp;AIA), (General orientation &amp; On campus training by different faculties, Village attachment, Unit attachment in Univ./ College. KVK/ Research Station Attachment, Plant clinic, Agro-Industrial Attachment, Project Report Preparation, Presentation and Evaluation) Activity (Orientation and Survey of Village, Agronomical Interventions, Plant Protection Interventions, Soil Improvement Interventions, (Soil sampling and testing), Fruit and Vegetable production interventions, Food Processing and Storage interventions, Animal Production Interventions, Extension and Transfer of Technology activities)</p> <p>In 8th semester: Modules for Skill Development and Entrepreneurship (Production Technology for Bioagents and Biofertilizer, Seed Production and Technology, Mushroom Cultivation Technology, Soil, Plant, Water and Seed Testing, Commercial Beekeeping, Poultry Production Technology, Commercial Horticulture, Floriculture and Landscaping, Food Processing, Agriculture Waste Management, Organic Production Technology, Commercial Sericulture)</p>	
7	<p>The following value added course as recommended by the combined board of studies are approval :</p> <p>Smart Manufacturing Through Digital Manufacturing (VAC 113), Soft Skills and Life Skills for Holistic Development (VAC 115), Advances in food and value addition of grains (VAC 116), Accounting and Tally (VACAT01), Value addition course on Vermi Compost (VAC VC01), Python Machine Learning and Data Science (VAC 125), Basic Tools of Statistics (VAC 126), Early Stage Innovation, Start-ups and Entrepreneurship (VAC</p>	Approved



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	<p>137), Soft Skills : Communication &amp; Inter-personal Skills (MBAVAC001), Making of Agni Veer (VACMAV), Food Processing and Value Addition (VACFPVA), Microsoft Excel (VAC ME 01), Certificate Course in Yoga and Pranayam (CCYP), A Basic course in Diet Nutrition (VAC-FOSVCDN), Computer Vision Using Open CV (VAC -CV01), Efficient Use of Power Point (VAC-PP01), Data Analytics using Excel (VAC-DAE01), Care of Diabetes (VACCOD), Stress Management (VACSM01), Mushroom Cultivation (VAC AG – MC), Beneficial Micro-Organism (VAC - FP BMO), Basics of Bio Chemistry (VAC-FP-BC), Emergency Aid (VAC-FP-EA), Importance of Exercise in Daily Life (VAC-FP-ED), First Aid (VAC-FP-FA), Health and hygiene (VAC-FP-HH), Plant resources utilization &amp; conservation (VAC AG-PRUC), Life Style Diseases and their Management (VAC-FP-LSD), Mental Health (VAC-FP-MH), Physiotherapy Methods in Palliative Care in Advanced Cancer (VAC-FA-003), Indigenous Dairy Products (VAC-FA-004).</p>	
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**Agenda No. 9: MOU signed with International Society for Green, Sustainable Engineering and Management, West Bengal**

The members noted and appreciated the efforts.

**Agenda No. 10: Institutional Biosafety committee**

The members approved the committee for constitution

**Agenda No. 11: Institutional Ethics Committee**

The members approved the committee for constitution

**Agenda No. 12: Institutional Hazardous Chemical Committee**

The members approved the committee for constitution

**Agenda No. 13: Supplementary Agenda with the permission of chairman, Amendment in ATKT/ Special Examination as per recommendation of Committee Constituted by Higher Education Govt. of M.P.**

As per recommendation of Dept. of Higher Education Govt. of M.P. the Academic Council has approved “ATKT/ Special Examination within one month after main

  
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Examination result for 5<sup>th</sup> & 6<sup>th</sup> Semester for Graduate and 3<sup>rd</sup> & 4<sup>th</sup> Semester for postgraduate students.

**Agenda No. 14: Supplementary Agenda with the permission of chairman, Proposal for starting Certificate & Diploma Course in the University.**

The members approved for starting of starting certificate & Diploma Courses in following courses but suggested that Vice Chancellor should asses the infrastructure facility faculty & availability of equipment before starting the course.

**Agenda No. 15: Supplementary Agenda with the permission of chairman, approval of Syllabus of B.Sc. (Nursing) and GNM and BHMS Course**

the Board of studies of Department of Nursing have send proposal for the approval of Syllabus for the course B.Sc. (Nursing) and GNM. The Syllabus of both the courses are as per recommendation, Nursing Council of India. The members approved the syllabus of B.Sc. nursing & GNM course. The Board of studies of Homoeopathy Department have send proposal for the approval of syllabus for the course of BHMS course. The syllabus of BHMS are as per recommendation of Central Council of Homeopathy. The member approved the syllabus of BHMS course.

The meeting of Academic Council ended with vote of thanks by Registrar Dr. B. N. Singh



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**Agenda for 11th Academic Council Meeting**

**Under the Chairmanship**

**Of**

**Dr. V. K. Sethi, Vice Chancellor, RKDF University**



**Date :-** 23-12-2016

**Time:-** 11.00 AM

**Venue:-** Board Room, RKDF University

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Airport Bypass Road, Post Box No.31, Gandhi Nagar, Bhopal, M.P.  
Phone:0755-2740305 e-mail :- [info@rkdf.ac.in](mailto:info@rkdf.ac.in); website: [www.rkdf.ac.in](http://www.rkdf.ac.in)

**Agenda No. 1 Approval of Proceeding of 10<sup>th</sup> Academic Council meeting held on 09-04-2016**

The Meeting of 10<sup>th</sup> Academic Council was held on 09-04-2016 and the proceeding of meeting was sent to all members of Council vide this office letter **Ref. No: 4011/RKDF /2015** dated 24-05-2016. No comments were received, hence; it is proposed that the proceeding of 10<sup>th</sup> Academic council may be approved

**Agenda No. 2 Action taken Report on major decision taken in 9<sup>th</sup> Academic Council Meeting**

S. No.	Major decision taken	Action taken by the University
1	Approval of New Constitute Institute in RKDF University	
	A. Homoeopathy (Name of Institute :- <b><u>Ram Krishna College of Homeopathy &amp; Medical Science</u></b> )	Ministry of Ayush Govt. of India vide its office letter No. F. No. R/2014/02/2015 EPCI-U dated 18-10-2016 has issued Letter of permission for 100 intake capacity for BHMS course
	B. Nursing (Name of Institute <b><u>University College of Nursing</u></b> )	Indian Nursing Council Govt. of India has issued Letter of permission for (1) B.Sc. (Nursing) (2) GNM (3) Approval of RKDF University as Examining Body for B.Sc. (Nursing)
2	Changes in Examination Pattern of PGDCA & DCA from Semester to Annual	Order has been issued on 02-06-2016 for Annual Exam for PGDCA & DCA and also approval of syllabus
3	Equivalency for admission in RKDF University	As per decision of Academic Council. The Jamia Urdu Aligarh, School of E-Education & Innovation New Delhi and Nation Board of Open School Grugaon has been issued letter of Equivalency for admission in RKDF university, provided they fulfil admission eligibility criteria of this University
4	Approval for Award of Degree/Diploma of students passed from the University	As per approval of Academic Council the following committee was constituted to prepare the merit list and send the merit list for approval to Vice Chancellor  (1) Mr. Sunil Patil, Examination Controller, RKDF University, Bhopal



		<p>(2) Dr. M. L. Kori, Director, Research, RKDF University, Bhopal</p> <p>(3) Dr. C. M. Sadiwala, Principal, RKDFCTR, RKDF University, Bhopal</p> <p>The merit list was prepared by the Committee &amp; send to Vice Chancellor. The merit list after the approval of Vice Chancellor is enclosed at Annexure -I</p>
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**Agenda No. 3 Academic related activity Since Last Academic Course Meeting**

**(a) Organizing Seminar/Short Course/Workshop**

**• Short Term Course in Collaboration with RPI, USA**

Topic	Date	Key Speaker	No. of Participant
Solid State Physics & Optoelectronics	24 <sup>th</sup> Oct to 27 <sup>th</sup> Oct. 2016	Prof. Partha Dutta, RPI, Troy Ny. USA	22

**• Seminar**

Topic	Date	Key Speaker	No. of Participant
Solar Thermal for Coal substitution for mitigation of climate change	28 <sup>th</sup> and 29 <sup>th</sup> October 2016	<ul style="list-style-type: none"> <li>• Prof. P. Dutta</li> <li>• Dr. V. K. Sethi</li> <li>• Dr. Malti Goel</li> <li>• EPCO Officials</li> <li>• AUAP Thiland</li> <li>• Urja Vikas Nigam Officials</li> </ul>	320
Contribution of Ancient and Modern Science in the development of Nation	15 <sup>th</sup> and 16 <sup>th</sup> Nov. 2016	<ul style="list-style-type: none"> <li>• D. Murli Manohar Joshi</li> <li>• Dr. Panjab Singh</li> <li>• Dr. Rashmi Saluja</li> <li>• Dr. Sunil Kapoor</li> </ul>	5342

**A-1** Dr. V. K. Sethi Vice Chancellor of RKDF University Bhopal worked from “14<sup>th</sup> June to 22<sup>nd</sup> June 2016 at RPI University Troy USA (192 Years old) University of Technology in Joint Research project of RPI & RKDF University on Solar Energy

**A-2** The V. K. Sethi, Vice Chancellor RKDF University Bhopal was a member Indian Delegates to participate in world summit on climate change held at Lausanne Switzerland from 14-18<sup>th</sup> Nov. 2016 72 Countries participated in above summit. From Indian Delegates, Dr V. K. Sethi and one faculty of IIT Mumbai presented papers in above world summit, Dr. Sethi in his presentation mentioned the view of Govt. of Indian for reducing Green House intensity by 33-35% by 2030 and targeted Energy generation capacity addition of 175GW through Renewable Energy by 2022 and out of which 100GW shall be through Solar

**A-3** A Video Conference of 18 Nations out of 72 who participated in Green House Summit Lausanne, Switzerland was held on 8<sup>th</sup> Dec. 2016 and webinar Indian perspective on Climate Change was discussed and it was informed that now funds from Green Climate Fund (GCF) will be available to India for Carbon Capture Projects upto year 2020

**A-4** Dr. Manu K. Vora, Adjunct Professor in RKDF University Bhopal in the Faculty of Management have been selected on U.S. Full bright Specialist roster for Five Year 2016-2021 and also awarded 28<sup>th</sup> Simon Collier Quality award from American Society of Quality. The RKDF University is also member of ASQ.

**(B) Research Project Submitted by the University for financial Assistance to different Agency**  
**B-1 Engineering Faculty**

<b>Sr. NO.</b>	<b>PROJECT TITLE</b>	<b>Cost of Project</b>	<b>Sponsoring Organization</b>	<b>Principal Investigator</b>	<b>Collaborator</b>
1	System Design, Erection, Testing & Commissioning of 40 kW <sub>th</sub> and 10 kW <sub>e</sub> pilot plant aiming at the Feasibility Study of MW <sub>e</sub> Scale Concentrated Solar Thermal Plant integrated with 24 x 7	Rs. 99 Lakh	MNRE	Dr. V K SETHI	RPI USA, BHEL Bhopal
2	Post Combustion Carbon Capture & sequestration (CCS) Plant on a Coal Fired Thermal Power Plant – Feasibility	Rs 80 lakhs	CPRI	Dr. V K SETHI	BERGEN, BHEL Bhopal
3	Post Combustion Carbon Capture &sequestration (CCS) Plant on a Coal Fired Thermal Power Plant	Rs 1300 lakh	MOEF	Dr. V K SETHI	BERGEN
4	Pilot project for technology incubation of electrical generator utilizing thermophotovoltaics (TPV) integrated with biomass gasification for off-grid, on-demand rural household lighting applications	Rs 50 lakhs.	DST (STARD Scheme: Science and Technology application for Rural Development)	Dr. V K SETHI	RPI USA

5	Pilot Project in MP Village for Technology Incubation of Electrical Generator Utilizing Thermo-electric to power LED lamp.	Rs 18 lakhs.	MPCST	Dr. V K SETHI	RPI USA
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**B-2 Pharmacy Dept.**

S.No	Name of The P.I.	Name of Co-PI	Title of the Project	Name of Collaborating Organization	Name of Funding agencies	Cost of Project	Remarks / Status
1.	Dr. M. L. Kori	---	Functionalized therapeutic carriers for the management of pulmonary tuberculosis	---	AICTE New Delhi	25.0 lakhs	Submitted
2.	Dr. M. L. Kori	---	Herbal Drugs: Innovations and Potential in Global Health Scenario.	---	AICTE New Delhi	7.0 Lakhs	Submitted
3.	Dr. M. L. Kori	Dr. N K Lariya	Mannose tethered therapeutic nanocarriers for macrophage targeting in	---	MPCST, Bhopal	13.0 5 Lakhs	Submitted

			tuberculosis					
4.	Dr. M. L. Kori	---	Development and Standardization of Herbal Dosage Form of Some Anti-Diabetic Drugs.	---	MPCST, Bhopal	18.16 Lakhs	Submitted	
5.	Dr. Rakesh Sagar	--	Development and standardization of some herbal drug for the treatment of Asthma.	---	MPCST, Bhopal	12.02 Lakhs	Submitted	

**B-3 SEMINAR GRANT & FELLOWSHIP Pharmacy Dept.**

1.	Dr. N.K Lariya	Seminar Grant	Conceptualizing "Magic Bullet" Through Nanotechnology	---	MPCST, Bhopal	1.59 Lakhs	Submitted
2.	Dr. Rakesh Sagar	Seminar Grant	Herbal Drugs: Indian Perspective and global Scenario	---	MPCST, Bhopal	1.73 Lakhs	Submitted
3.	Dr. M. L. Kori	Seminar Grant	Fostering Scientific Temper	---	MPCST, Bhopal	50 Thousand	Sanctioned
1	Dr. M. L. Kori	SRF- Rajkumari Thagele	Formulation Development and Evaluation of Targeted Drug Delivery system for the management of Breast Cancer	---	UGC New Delhi	23.0 lakhs	Fellowship Awarded
2	Dr. N K Lariya	SRF- Pallavi Prasad	Site Specific Transdermal Drug Delivery of Some Anti Arthritis drugs.	---	UGC New Delhi	23.0 lakhs	Fellowship Awarded

3	Dr. M. L. Kori	SRF- Bagre	Archana	Carrier mediated drug delivery for management of pulmonary tuberculosis	---	DST New Delhi	23.0 Lakhs	Fellowship Awarded
4	Dr. M. L. Kori	SRF - Gonekar	Rinku	Colon targeted polymeric Drug Delivery System for the Management of Ulcerative Colitis.	---	UGC New Delhi	23.0 Lakhs	Fellowship Awarded
5	Dr. M. L. Kori			"Awareness and resolution of issues towards implementation of B. Pharm. Curriculum"		PCI New Delhi	1.00 Lakh	Submitted

#### B-4 Biotechnology Department

S.No	Name of The P.I.	Name of Co-PI	Title of the Project	Name of Collaborating Organization	Name of Funding agencies	Cost of Project	Remarks /Status
1	Dr. C.B.S. Dangi	Dr. Manpreet Kaur	Evaluate the role of genetic modifier genes in beta thalassemia patient	--	M.P. Biotechnology council	16,08000 /-	Presentation done
2.	Dr. C.B.S. Dangi	Er. Manpreet Kaur	Medicinal plants – A remedy	--	MPCST	4,88,000/	

			for Sickle Cell Disease				-	Sanctioned Work in progress
3.	Dr. C.B.S. Dangri	Dr. Manpreet Kaur	Prevention and Control of Malaria in Betul District of Madhya Pradesh State	--	DST	80,00,00	0/-	In Review
4.	Dr.Meenakshi Samrtha	Dr.CBS Dangri & Dr.Manoj Pandey	Identification, Isolation characterization of Oral Cancer Stem Cells	BMHRC	DBT	60,00000	/-	Submitted

**Total Cost of Project Submitted for Financial Assistance**

Dept		Rs. Lakh
(a)	Engineering	1547.00
(b)	Pharmacy	• Research
		• Fellowship
(c)	Science	81.75
<b>Total</b>		<b>17,998.10</b>



**(C) Student Skill Development related Activity since Last Academic Year**

**C-1 Organization of Seminars**

S. No.	Topic	Key Speaker	Date	Number of Students
1	Careers in Banking	Mrs. Ritu Shrivastava	20-Jul 2016	130
2	CAD, CAM and CAE	Mr. Mukesh Yogi and Mr. Vinay Panchal	09-Sep 2016	62
3	AutoCAD for Mechanical	Mr. Ashish Ranjan	16-Sep 2016	31
4	Android for Computer Science / IT	Mr. Deep Singh	16-Sep 2016	15
5	AutoCAD for Civil	Mr. Ashish Ranjan	16-Sep 2016	13
6	Embedded Systems for EC/EEE	Mr. Yogendra	16-Sep 2016	19
7	Reincarnation of Machines	Ms. Anita Verma	11-Nov 2016	70
8	Personality Development	Mr. Shakeel Siddiqui	11-Nov 2016	130

**C-2 Workshop Conducted at University**

S. No.	Topic	Organized by	Date	Number of Students
1	Android 6.0 App Development	Mahesh Rakheja - Lemures Technology	19th September 2016	39
2	Male Grooming Workshop	Gillette and Danik Bhaskar	29th November 2016	170

**C-3 In House Exam of Student**

S. No.	Exam	Topic	Date	Number of Students
1	Young India Challenge in association with Career Launcher	General Knowledge, Business and Financial Vocabulary, Puzzles	12-Sep 2016	592

**C-4 Placement of students of University**

S. No.	Company Name	Date of Visit	No. of Students appeared	Selections
1	C-Core India Technosolutions	18-Jul 2016	41	5

	Pvt. Ltd.			
2	IFBI for ICICI Bank	20-Jul 2016	80	9
3	Aspricot Softlab Pvt Ltd	23-Aug 2016	200	5
4	Axis Bank	27-Aug 2016	77	17
5	L-kshya Technologies	30-Aug 2016	58	16
6	Ripples Advisory Pvt. Ltd.	02-Sep 2016	24	10
7	Jaro Education	06-Sep 2016	60	2
8	Madhya Bharat Telecom Infrastructures	12-Sep 2016	7	0
9	Genpact India	14-Sep 2016	337	0
10	Jabong	14-Sep 2016	158	14
11	Ace Syndicate	24-Oct 2016	12	1
12	Zenus Group	07-Nov 2016	39	2
13	Zenus Group	08-Nov 2016	24	1

### **C-5 Achievement of RKDF University students**

Seven students of RKDF University Bhopal participated in "Model Making Competition at South Korea organized by Association of Universities of Asia & Pacific (AUAP) from 12<sup>th</sup> to 18<sup>th</sup> August 2016. The student won prize being best "Innovative Model Competition)

**C-6** The above seven Students have awarded scholarship for persuing Post Graduation Course by Daegu Health College South Korea in their Institute namely Mr. Saurabh Kumar, Mr. Sandeep Dutta, Mr. J. K. Sharma, Ms. Neelam Sharma & Mr. A. S. Singh

### **Agenda No. 4 Approval of New Courses for 2017-18 Academic Session**

Following New Courses/ increase in intake capacity are proposed for the Academic Year 2017-18

S. No.	Name of Course	Particular
1	B. Pharma Practice	As per PCI, the above can be started in Existing Institute of Pharmacy it is only new course
2	Diploma Pharmacy	New Institute
3	Post Basic Bachelor of Science in Nursing	New Course in Existing Institute of "University College of Nursing"
4	B.Arch	Proposal for increasing intake capacity from 30 to 80
5	B.Sc. (Nursing)	Proposal for increasing intake capacity from 30 to 40
6	GNM (General Nursing & Midwifery)	Proposal for increasing intake capacity from 30 to 40
7	BAMS (Bachelor of Ayurvedic Medical & Surgery)	New Institute

The above courses shall be started or increase in seat intake after the approval of Concern Regulatory body/ Council of Govt. of India

**Agenda No. 5 Exfacto approval for proposal for amendment in Ordinance No. 5, “Conduct of Examination” in the interest of students**

The Vice Chancellor as Chairman of Academic Council, has approved following amendment on 12-05-2016. The details are as under:-

Subject of proposal :- Amendment in Ordinance No. 5 conduct of Examination clause 6 of part II – “Semester System of Examination” for 3 Years General course

The Proposal is as under :-

Present Amendment on 4 <sup>th</sup> March 2016)	(As Proposed	Justification for amendment
Supplementary Examination/Second Examination can be conducted after the approval of Vice Chancellor for 3 Years graduation	Supplementary Examination/ Second Examination can be conducted after the approval of Vice Chancellor for all the graduation course and post Graduation courses which Examination is conducted as per provision of Ordinance No. 5	<ul style="list-style-type: none"><li>• The amendment is proposed for the benefit of student</li><li>• During the visit of expert team constituted by UGC to RKDF University Bhopal on 12<sup>th</sup>, 13<sup>th</sup>, and 14<sup>th</sup> June 2015 all members suggested to include the provision of supplementary Examination in the interest of students</li><li>• Provision of supplementary Examination also exist in Maulana Azad National Institute of Technology Bhopal Ref. No. Manit/As/1524 dated 31-03-2015</li><li>• Besides above many UGC approved Universities i.e. BHU, Jabalpur University, Teerthankar Mahaveer University and Avinashilingam University etc are also conducting supplementary Examination</li></ul>

The above proposal is placed to Academic Council for Exfacto approval

## **Agenda No. 6 Approval of Admission Procedure for Foreign Students**

The University is getting regular enquiry for admission in different courses from foreign students. Recently Higher Education officials from Ivory Coast visited the University from 22<sup>nd</sup> Nov. 2016 to 24<sup>th</sup> Nov. 2016. During their visit, they have visited (A) Lab (B) Research facility (C) Library (D) Sport Facility (E) Computer & Language Lab (F) Interacted with faculty (G) Hostel & Mess facility. The visiting team was satisfied with the facility available in the University.

The Republic of Guinea Higher Education Officials is likely to visit the University for their students admission from the Academic Year 2017-18. The University has already constituted "International Students Assistance Cell". The Term of reference of the cell is as under:-

- The cell is constituted to provide assistance to foreign students regarding admission in different approved courses of the university, Registration in university & also Local authorities of administration including police verification and registration as per UGC & Ministry of Home directives from time to time.
- Guiding the foreign students for fees, classes of their respective courses and providing Hostel accommodation.
- The cell on each Saturday of week will meet the foreign students to solve problems if any. However the foreign students can meet to any members of cell on any day of week. All the foreign students shall be provided Important cell phone and email address for contacting the officials of University any time.
- To monitor the progress of their study & take corrective measure if required.
- Assistance in making travel plan during semester break and assistance in insurance.
- Any other points in terms & reference as per needs of students.

At present 3 students are studying in the University; Two in regular course & one in English & Communication course for 6 month, before joining the Regular Course.

The following procedure is proposed for the admission of foreign students

### **Admission Procedure for Foreign Students**

- The International Admissions Office at University helps the foreign/NRI students with the process of admission to the 15% of the total seats for students available to the foreign/NRI category in various programs.
- Once a student's admission is confirmed, the International Admission Office issues a letter to the student to obtain a Student Visa from the Indian Embassy/Consulate. The department also forwards the list of foreign/NRI students admitted along with the required documents to the Ministry of Health & Family Welfare, Ministry of Human Resource Development, Ministry of External Affairs, Government of India to obtain the

'No Objection Certificates' for the students to pursue their higher education at University.

### **Categories of International Students**

- (a) **Foreign Students:** Students holding passports issued by foreign countries including people of Indian origin who have acquired the nationality of foreign countries.
- (b) **Non Resident Indians (NRI):** Student with NRI status; students who are Indian citizens but have written their qualifying examination (equivalent to the 10+2) from a school or college abroad.
- (c) **NRI Sponsored Students:** Students are Indian citizens, whose immediate family member (parents, parents' siblings or students' siblings) is an NRI.

### **Programmes of study & eligibility requirements.**

Foreign nationals can apply for the Undergraduate as well as Postgraduate and Research programs at the University. Foreign nationals seeking admission in any of these programmes will have to satisfy the minimum eligibility criteria for admission to the programs as prescribed by the University.

### **Documents Required for Foreign National students**

- 10 & 12 Mark sheet (as per equivalency of AIU and High School Certificate Examination, University of Cambridge Local Examinations Syndicate, UK., International Baccalaureate Examination of Geneva., High School Graduation from accredited institutions of USA., 12 years High School – Grade 12 pass from the accredited institution of Canada., 12 years High School Graduation / Diploma / Certificate of an approved Board Schools of SAARC Countries, China, Thailand, Indonesia, Syria, Iran, Iraq, Kuwait, Bahrain, Oman, Yemen, Saudi Arabia, UAE and other Gulf Countries., 12 years Secondary stage qualification of National Examination Board / Council of Ministry of Education of Kenya, Nigeria, Sudan, Tanzania, Uganda, and Rwanda., High School Certificate (HSC) and Cambridge School Certificate ('A' level) from the accredited institutions of Mauritius., Students from other countries are also eligible as per AIU eligibility criteria. )
- For postgraduate Graduate degree recognized by AIU
- NOC from High Commission of that country.
- Residential permission from Superintendent of Police, Bhopal.
- Registration in FRRO.
- Age certificate
- Passport
- Visa (Valid Student)

## Importance Information

### **(a) Penalty for late Registration:**

No fee is charged for registration, but a penalty in Indian currency equivalent to US\$ 30/- (Rs.1395/-) in case of late registration is charged. This fee can be revised from time to time

### **(b) Liability of production of Registration Certificate**

Every registered foreigner shall, within twenty-four hours, which can be extended if sufficient cause is shown, on demand by any Registration Officer, any magistrate or any police officer not below the rank of a head constable, produce his certificate of registration for inspection by such registration officer, magistrate or police officer. If the Registration Officer, magistrate or police officer, not being below the rank of an Inspector is of the opinion that the passport or other documents of identification produced by the foreigner do not furnish adequate proof of identity and if the registration certificate does not bear the photograph or finger impressions/signatures, he may be asked to produce, four copies of passport size photograph, four complete sets of his finger impressions/signatures, one of which shall be made on the Registration Certificate. The finger impression/signatures shall be made in the presence of the Registration Officer and each set attested by him.

### **(c) Change in Registered address:**

A foreigner shall be deemed to have changed his registered address, if he changes his residence from one place to another place in India and if having no residence, he leaves his registered address knowing that he is not likely to return within six months of leaving it. In such a case, he/she is required to register at the new place of residence.

### **(d) Surrender of certificates of registration on departure:**

Every foreigner who is about to depart finally from India shall surrender his certificate of registration either to the Registration Officer of the place where he is registered or of the place from where he intends to depart or to the Immigration Officer at the Port/Check post of exit at the time of final departure from India. If the certificate is surrendered other than to the Immigration Officer of the port or check post of exit, a receipt indicating such surrender of the document may be obtained and shown to the Immigration Officer at the time of final departure.

### **(e) Duplicate certificate of registration:**

If any certificate of registration, issued under these rules is lost or destroyed, the foreigner to whom it was issued, shall make or send to the Registration Officer of the

district of his registered address a report of circumstances in which it was so lost or destroyed together with an application in writing a copy of police report in order to issue a duplicate copy of the certificate of registration.

**(f) Regulation applicable to foreigners in Indian**

The extant Acts dealing with entry, stay and exit of foreigner nationals in the country are

1. Passport (Entry into India) Act, 1920
2. Foreigners Act, 1946
3. Registration of Foreigners Act, 1939

S. No.	Acts	Description
1	The Passport (Entry in India) Act, 1920	It Prescribes specific authorization of foreigner nationals on their valid travel documents/ passports for allowing entry into the county. Under this Act and Rules made there under, the foreigners coming to India are required to get visa from Indian Missions/Posts
2	The foreigner Act, 1946	It regulates the entry of foreigners into India, their presence therein and their departure there from
3	The Registration of Foreigners Act, 1939 and the Registration of Foreigner Rules, 1992	It mandates that certain categories of foreigners whose intended stay in India is more than the specified period, or as provided in their visa authorization, are required to get themselves registered with the Registration officer.

**Arrival formalities:**

Every person entering India by air, land or sea is required to complete the Embarkation/ Disembarkation card (D/E card) proforma (Form 'D' – Registration of Foreigners Rules, 1992).

**Residential Permit:**

Residential permit is issued at the time of registration, its validity being the period of stay specified in the visa. Application for extension of the Residential Permit should be made at least TWO months before its expiry to the nearest Registration Officer in the prescribed form.

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**Report of absence from address:**

If at any time a foreigner who is required to register as per para 179 above proposes to be absent from his/ her registered address for a continuous period of eight weeks or more; or is changing the registered address; or is finally departing from India, he shall, before leaving, inform in person, or through an authorized representative, or by registered post to the jurisdictional Registration Officer of his/ her intention to leave, either temporarily or permanently. In case he/ she is moving to another address in India, the new address should also be intimated to the Registration Officer.

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**Departure formalities:**

Every registered foreigner who is about to depart finally from India shall surrender his/ her certificate of registration either to the Registration Officer of the place where he/ she is registered, or of the place from where he/ she intends to depart, or to the Immigration Officer at the port/ check post of exit from India. If the certificate is surrendered to any authority other than the Immigration Officer of the post or check post of exit, a receipt indicating such surrender of the document may be obtained and shown to the Immigration Officer. It is not necessary for a foreigner (except a citizen of Pakistan or Afghanistan) to seek exit/ departure clearance from the Registration Officer of his/ her place of registration. Such a foreigner can straightaway depart from the Immigration Check Point. Those Afghan nationals who enter India on a visa valid for 30 days or less are exempt from the requirement of exit permission provided the Afghan national concerned gives his/her local address in India to the Indian Mission/FRRO/FRO. The Afghan nationals who are issued visas with 'Exemption from police reporting' are exempt from Police reporting as well as Exit permission provided they leave within the Visa validity period. The Afghan nationals who are issued visas with 'Exemption from police reporting' are exempt from Police reporting as well as Exit permission provided they leave within the Visa validity period.

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**Diplomats, Officials etc.:**

- Foreign diplomatic and/ or consular officers or officials assigned to India and their spouses and children are exempt from registration on a reciprocal basis. However, this



exemption is not available to the members of the staff of the missions of the Arab Republic of Egypt and Syrian Arab Republic.

- Officials of the UN and its Specialized Agencies coming to India on duty, their spouses and dependent relatives, as well as experts under the UN and its Specialized Agencies holding UN Laissez-Passer or any other document indicating their status with the UN, are exempted from registration. Such persons are also not issued a residential permit.

### **Stay at Hotels/ Hostels :**

All foreigners who stay at hotels, guesthouses or places of such nature should furnish on arrival particulars for filling in the hotel register, sign therein, and also furnish the required particulars at the time of departure.

### **Prohibited places:**

No foreigner can visit or reside in any prohibited place, declared as such under the provisions of the Official Secrets Act, 1923 without the permission of the jurisdictional authority. For a visit to a Protected / Restricted Area/ Cantonment Area, prior permission of the competent authority must be obtained by the foreigner.

### **Responsibility of the Indian Host/ Sponsor**

It is the responsibility of the Indian host/sponsor giving undertaking on behalf of the foreigner

- To ensure good conduct of the foreigner during his/her stay in India and to inform the FRRO/FRO office in case of termination of / Business contract to confirm the foreigner's departure from the country along with flight details and date of departure.
- To produce the foreigner in person at FRRO/FRO office within 24 hours in case of withdrawal of undertaking for the good conduct of the Foreigner. The Indian Host/ sponsor shall also inform the flight details and date of departure in the event the foreigner decides to leave the country for good.

Supporting Documents to be submitted online for obtaining Service(s) from FOORs/FROs

S. No.	Visa Type	Mandatory Documents required	Help (Refer Mandatory Documents listed column to the left)
1	Student Visa (Provisional	1. Photo 2. Passport Visa 3. Residence proof	1. Applicant's Photo 2. Photo Page, Page indicating validity, Page bearing arrival Stamp of Indian

	Registration)	4. Bonafide certificate 5. NOC	Immigration, Visa with endorsement 3. Provisional Address issued by te Head of Department or Principal or the Director of the International Studies Centre of the University/ Educational Institution Concerned
			4. Bonafide student certificate from the Educational Institution Concerned 5. If the student is coming for MBBS/BDS course on provisional students visa, them NOC from Ministry of Health & Family welfare is mandatory
2	Student Visa (Final Registration)	1. Photo 2. Passport & Visa 3. Residence proof 4. From S/ Bonafide Certificate	1. Applicant's Photo 2. Photo Page, Page indicating validity, Page bearing arrival Stamp of Indian Immigration, Visa with endorsement 3. From C copy from Hotel or Lodge/ Electricity bill/ Landline Telephone/ Municipal Bill of the Landlord in case of staying in a hose of a relative or friend along with a letter and photo-id card of the landlord. In case of rented accommodation copy of the lease and License Agreement (1 <sup>st</sup> and last page & page containing is validity ). In case of staying in Hostel in the University/ Educational Institute, letter from the authority concerned in the University/Educational Institute confirming Accommodation in the hostel 4. From S/ Bonafide Certificate

### **University Related Work for Foreign Student**

1. Verify the documents of the foreign student.
2. Sending offer letter of admission to the student which consists of fees structure, duration of course, mode of study, accommodation fees related information is mentioned.

3. When student is confirmed with the admission, then college will send admission letter and this letter will be valid for visa.
4. Then student will come to India on date of joining given in the letter of admission.
5. When student comes, he/she will be registered in FRO(foreign registration office), then students will be verified with the details and will be provided with the registration certificate/residential permit(RC/RP) FORM "A" rule 6.

This residential permit is then shown in nearby police station by the student for verification. After this process they will be eligible as resident of India.

Then college registration begins as with all other students.

### **Agenda No. 7: Constitution of University Chair in the name of Person of Eminence**

In the context of facilitating insightful thinking on issues connected with focus on knowledge generation with an inter-disciplinary perspective and to enrich the academic resources of the university system for a deeper reflection on critical issues, University Chairs are being proposed in following names:

1. Norman Ernest Borlaug Chair
2. Sir J. C. Bose Chair

Prof. Panjab Singh Former Vice Chancellor and eminent scholar in the field of Agriculture is proposed for appointment on Norman Ernest Borlaug Chair.

### **Agenda No. 8: Revision in Syllabus & Scheme of Examination as per Recommendation of different Board of Studies**

Following Board of studies has sent their recommendation for revision in Syllabus & Scheme of Examination of different courses

S. No.	Name of Board of Studies	Date of Meeting	Details of recommendation
1	Faculty of Management	29 Nov 2016	Approval of revisions incorporating (a) new subjects and specializations in III and IV semesters in Master of Business Administration course: The new subjects

		<p>and specializations in III and IV semesters:</p> <p>IIIrd Sem: Legal and Ethical Issues for Hospitals, Management of Healthcare Services, Retail Concepts and Practices, Marketing Concepts in Retail Management, Rural Industrialization, Rural Marketing, Indian Banking System, Banking Service Management, Disaster Preparedness and Decision making, Environment Law and Protection, Manufacturing systems management, Computer Aided Design in Manufacturing, Food production &amp; bakery, Food and beverage service, Export Import Procedures, Documentation &amp; Logistics, International Economic Organizations &amp; Regional Blocks, Power Generation, Transmission &amp; Distribution, Renewable Energy Systems, strategic and quality management in tourism, tourism business environment, Management of Technology Innovation And Change, Information System Management, Principles and Practice of Logistics Management, Supply Chain Management, Pharma Logistics Management, Pharmaceutical Marketing, Agribusiness Environment and Policy, Agricultural Marketing Management</p> <p>IV Sem: Hospital Waste Management, Health care economics, Marketing Concepts in Retail Management, Retail and</p>
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			<p>Brand Management, Co-operative Management, Rural Development Issues, Insurance and Risk Management, Banking Law and Practice, Environmental Impact Assessment (EIA) and Disaster Management, Disaster Management Policy, Supply chain management, Inventory management &amp; material requirements planning, Accommodation Operation &amp; Management, Hotel Housekeeping, International Financial Management, International Marketing Management, Clean Coal and Green Power Technology, Energy Conservation Management &amp; Audit, Tourism concepts and impacts, Tourism products of India, E-Governance and Framework of ICT, Network Application And Management, Logistics Concepts And Planning, Logistics And Supply Chain Performance Management, Drug Regulatory Affairs, Pharmaceutical Sales and Customer Relationship Management, Management of Agribusiness Cooperatives, Food Retail Management.</p> <p>(b) Approval of syllabus under (a), and</p> <p>(c) Amendment in title of the subject and content in Communication Skills in MBA 1st sem.</p>	
2	Faculty	of	29 Nov 2016	Approval of revisions incorporating (a) new

	Management		<p>subjects and specializations in V and VI semesters in Bachelor of Business Administration course The proposed revisions and new subjects and specializations in V and VI semesters are:</p> <p>1stSem: Fundamentals of Accountancy.;</p> <p>V Sem: Specializations Subject :-Consumer Behavior &amp; Service Marketing, Human Resource Management, Introduction to Banking system, Advertising Management, Investment Analysis &amp; Portfolio Management, Training and Development, Financial Institutions &amp; Markets;</p> <p>VI Sem: Specializations Subject International Marketing, International Financial Management, Industrial Relation, Banking and Insurance, Sales and Distribution Management, Indian Financial Management, Compensation Management, Marketing of Financial Service.</p> <p>(b) Approval of syllabus of new subjects under (a).</p>
3	Faculty of Engineering: Mechanical Engineering	05 Dec 2016	Approval of Skill Development course: Assembly and disassembly of I.C. Engine & Differential System of Car.
4	Faculty of Engineering :	07 Dec 2016	Approval of Skill Development course: PCB design and manufacturing, as per its

	Electrical and Electronics and Communication Engineering		approval by Board of Studies of Electrical and Electronics and Communication Engineering.
5	Faculty of Agriculture	10 Aug 2016	Approval of the revisions in Curriculum (syllabus and scheme) of Bachelor of Technology (Agricultural Engineering) proposed as per the 5th Dean Committee recommendation of ICAR
6	Faculty of Agriculture	10 Aug 2016	Approval of the revisions in Curriculum (syllabus and scheme) of Bachelor of Science (Hons.) Agriculture proposed as per the 5th Dean Committee recommendation of ICAR
8	Combined Board of Studies	08.12.2016	Approval of Value added course as recommended in the combined board of studies meeting are proposed for approval : Smart Manufacturing Through Digital Manufacturing (VAC 113), Soft Skills and Life Skills for Holistic Development (VAC 115), Advances in food and value addition of grains (VAC 116), Accounting and Tally (VACAT01), Value addition course on Vermi Compost (VAC VC01), Python Machine Learning and Data Science (VAC 125), Basic Tools of Statistics (VAC 126), Early Stage Innovation, Start-ups and Entrepreneurship (VAC 137), Soft Skills : Communication & Inter-personal Skills (MBAVAC001), Making of Agni Veer (VACMAV), Food Processing and Value Addition (VACFPVA), Microsoft Excel (VAC ME 01), Certificate Course in Yoga and Pranayam (CCYP), A Basic course in Diet Nutrition (VAC-

			FOSVCDN), Computer Vision Using Open CV (VAC -CV01), Efficient Use of Power Point (VAC-PP01), Data Analytics using Excel (VAC-DAE01), Care of Diabetes (VACCOD), Stress Management (VACSM01), Mushroom Cultivation (VAC AG –MC), Beneficial Micro-Organism (VAC - FP BMO), Basics of Bio Chemistry (VAC-FP-BC), Emergency Aid (VAC-FP-EA), Importance of Exercise in Daily Life (VAC-FP-ED), First Aid (VAC-FP-FA), Health and hygiene (VAC-FP-HH), Plant resources utilization & conservation (VAC AG-PRUC), Life Style Diseases and their Management (VAC-FP-LSD), Mental Health (VAC-FP-MH), Physiotherapy Methods in Palliative Care in Advanced Cancer (VAC-FA-003), Indigenous Dairy Products (VAC-FA-004).
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**Agenda No. 9: MOU signed with International Society for Green, Sustainable Engineering and Management, West Bengal**

The University has signed with International Society for Green, Sustainable Engineering and Management, West Bengal for Collaborative research in Green Technologies including Bio-mass gasification, Negative emission and joint efforts towards mitigation of Climate Change.

**Agenda No. 10: Institutional Biosafety committee**

In pursuance of the guidelines of DBT, Government of India and as per the mandate in the Rules 1989 of Environment (Protection) Act 1986, an institutional bioethics committee is proposed with the objective to facilitate the implementation of biosafety procedures to ensure safety from the use of Genetically Modified Organisms (GMOs) and products thereof to the users as well as to the environment.

The proposal is submitted for approval.

**Agenda No. 11: Institutional Ethics Committee**

Institutional Ethics Committee (IEC) is proposed to be constituted for reviewing the research projects to protect the rights, safety and well-being of human subjects who participate in a research project. The need for evaluation of research proposals has been emphasized under the



Statement of General Principles at item no. 5 ([http://icmr.nic.in/human\\_ethics.htm#Guidelines](http://icmr.nic.in/human_ethics.htm#Guidelines)) pertaining to precaution and risk minimization.

The committee shall ensure the following:-

- To protect the dignity, rights and well-being of the potential research participants.
- To ensure that universal ethical values and international scientific standards are expressed in terms of local community values and customs.
- To assist in the development and the education of a research community responsive to local health care requirements.

The proposal is submitted for approval.

### **Agenda No. 12: Institutional Hazardous Chemical Committee**

An Institutional Hazardous Chemical Committee composition is proposed for reviewing the Research and Innovation on matters related to the use of chemicals and physical hazards that may be hazardous. Hazardous chemicals are defined as substances which are potential physical or health hazards by exhibiting harmful characteristics.

The proposal is submitted for approval.

### **Agenda No. 13: Any other proposal with the approval of Chairman**